



LARGE PARTY RESERVATION REQUEST

Thank you for interest in dining with Heirloom! We take pride in presenting the highest standards of quality service, consistency, and value.

For parties larger than 6, we require manager approval and the reservation must be confirmed at least 72 hours in advance. We can accommodate group of 7 to 14 guests in our banquet area.

Dining times for large parties are 4:00 pm and 7:30 pm and have a 3 hour dining period.

Large Party Policies: A credit card must be provided to confirm your reservation. You will not be charged as long as we receive 48 hours' notice of cancellation or change in party size. Any cancellation or change in party size without proper notice will result in a charge of \$25/guest. A service charge of 20% gratuity will be added to your bill. All food and beverage must be purchased and/or prepared through Heirloom. There is an exception for dessert and wine brought in for special events. Any dessert that is brought in for a special event must be from a licensed bakery and we charge a \$3.00/person cake cutting fee. Any wine brought in for the event will be charge a \$25 corkage fee.

Please contact the restaurant managers with any questions. Booking a reservation is acceptance of the stated terms. Please fill out the following information to request a reservation. Once we receive your completed form, we will follow up within 24 hours to confirm your reservation.

Full Name: _____ Reservation Name: _____

Celebration: _____ Dietary Restrictions: _____

Phone Number: _____ Email: _____

Date of Reservation: _____ Number of Guests: _____

Dining Time (4:00 or 7:30 unless pre-approved by manager) _____

Card Number: _____ Exp. Date: ____/____/____

Type of Card: Visa / MC / Discover / Amex CVS/Security Code: _____ Zip Code: _____

I understand and accept these policies (Please Sign): _____

If you would like to be contacted by phone for payment information please provide a phone number and best time to reach you. _____

You can email this form to info@heirloomvb.com